

A “Transfer IEP” is a document to facilitate the enrollment of a student with an IEP from another district into your district. This IEP will be used until the annual date or until a new IEP is written by you. This transferred IEP will include: Present Level of Performance, Goals, Objectives, etc. After the transferred IEP is written a copy of the original IEP Service page and the Information page from the former district MUST be attached to the transferred IEP, one copy is sent home to the parents, one copy is placed in the students cum file.

Please complete the following information and return it to Wendy or Courtney.

Student’s Name: _____

Case Manager: _____

Plan Effective Date: _____

(The date parent signs the Notice of Proposed Services for the IEP)

Plan End Date: _____

(One year from the original IEPs start date)

Plan Meeting Date: _____

(The meeting held in your district)

Last Evaluation Date: _____

Original IEP Effective Date: _____

(from plan from other district)

Federal Setting: _____

Primary Disability: _____

*******PLEASE ATTACH A COPY OF THE IEP WE ARE ENTERING FOR YOU.**